



ASEEMA CHARITABLE TRUST MONITORING, EVALUATION AND QUALITY POLICY

Aseema Charitable Trust

G3 Josephine Apartments, Ground Fl, Chimbai Road, Bandra West, Mumbai 400050



Monitoring, Evaluation and Quality Policy

Ownership	Operations
Forum where approved	Board of Trustees
Date of Approval	July 2022

BACKGROUND:

Aseema Charitable Trust (Aseema/organization) is a Mumbai based non-governmental organization with a mission to equip children from marginalized communities with high quality, value based education enabling development of their limitless potential. In Mumbai, Aseema works in partnership with the Municipal Corporation of Greater Mumbai (MCGM) to create centres of excellence within the public education system. In each of these schools, Aseema supports the MCGM by providing teachers who are oriented to Aseema's child friendly approach, making the learning environment stimulating and safe and creating a culture that respects the child and promotes learning.

OBJECTIVE:

In view of the above, monitoring, evaluation, and quality policy is very crucial for Aseema to ensure the effective implementation and impact of its education programmes.

PURPOSE:

At Aseema we are committed to maintaining the highest standards of education and continuously improving our programs and services. We recognize the importance of monitoring and evaluating our activities to ensure accountability, learning, and the delivery of high-quality education. This policy establishes our approach to monitoring, evaluation, and maintaining quality within the organization.

POLICY:

Monitoring

There is a robust monitoring system to track the progress and implementation of our programs and projects.

Monitoring activities will be carried out at regular intervals to ensure timely identification of challenges and opportunities for improvement.

The monitoring process will involve data collection, analysis, and reporting, and will include both quantitative and qualitative indicators.

Monitoring results will be shared internally to inform decision-making.

Evaluation

Periodic evaluations of our programs will be conducted to assess their effectiveness, efficiency, relevance, and sustainability.

Evaluation activities are designed using rigorous methodologies and tools to gather evidence-based data.

Evaluation findings will be used to identify strengths, weaknesses, and areas for improvement in our programs.

Recommendations from evaluations will be implemented to enhance the impact and efficiency of our educational initiatives.

Quality Assurance

Aseema will establish and maintain a quality assurance system to ensure that our programs meet the highest educational standards.

Quality assurance processes will encompass curriculum development, teaching methodologies, materials, and assessment methods.

Aseema will continuously review and update its educational practices to align with best practices and emerging trends in the field.

Regular training and professional development opportunities will be provided to the staff to enhance their capacity and ensure the delivery of quality education.

Learning and Adaptation

A culture of learning and reflection will be promoted within the organization to foster continuous improvement.

Lessons learned from monitoring and evaluation activities will be shared and used to adapt and refine the programs.

Feedback from students, parents, and other stakeholders will be actively sought and incorporated into the decision-making processes.

Stakeholder Engagement

Aseema will actively engage with stakeholders, including students, parents, teachers, and local communities, in the monitoring and evaluation processes.

Stakeholder feedback will be valued and integrated into program planning and improvement efforts.

The organisation will maintain open channels of communication to ensure transparency and accountability to the stakeholders.

TRAINING:

All staff members will be made aware of this policy and will be responsible for its implementation within their respective roles and responsibilities.

REVIEW:

This policy will be regularly reviewed and updated to ensure its relevance and effectiveness in achieving Aseema's mission of providing quality education to children from marginalised communities.